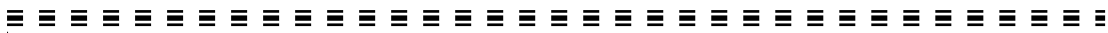




HK Institution of Facilities Engineers (HKIFE)

香港設施工程師學會



Nature & Objectives of Expert Facilities Engineers

The HK Institution of Facilities Engineers, often known as “HKIFE” was established in 2010 by a group of facilities engineers who are engaged in the facilities design, construction, operation & maintenance and management. We are a non-profitable professional organization. Our aims are to provide supporting to others, enhance our members’ professionalism and knowledge by our professional knowledge and practical experience.

The objectives for which HKIFE were established as follows:

- (a) To extend and exchange among members knowledge, technology, information, experience and findings in the practice of engineering and the development of facilities engineering technology;
- (b) To promote the efficiency and usefulness of the service : and the standard of professional conduct by its members;
- (c) To promote high standards of expertise and professionalism in the practice of facilities design, construction, operation & maintenance and Management, for the benefit of those members of the general public who have need to avail themselves of the data centre services of engineers.
- (d) To promote the development of inventions and improvements in the practice of engineering and to disseminate information on matters affecting the practice of engineering so as to bring the results of research and considerations of good practice into the public domain.
- (e) To promote improvements in the law relating to matters of facilities design, construction, maintenance and engineering practices so that members of the public may be better able to rely on the highest standards of advice and practice in those who purport to be professional engineers.

HKIFE provides a platform to the experienced engineers, who wish to avail themselves of the services of engineers and reward to the society.

HKIFE has registered a special title “Certified Facilities Engineers CFE” to recognize the professionalism of the holding members.

Organization:

HKIFE has formed an Executive Committee (EC) to control and overlook all programmes. The EC shall be responsible for all the day-to-day administration matters of the institution. The EC shall prepare the business plan, event, training courses and/or prepare the annual report for Annual General Meeting (AGM) to the Institution.

The term of service of the EC members shall be three session years. The EC members will be elected by poll vote at the AGM. The members of present Executive Committee are as the following:

Chairman

Ir. Dr. Peter C W Kwan
BSc(Eng), DBA, CEng, RPE, **FHKICE, FCIBSE, FHKIFE, FIDCE**

Treasurer

Ms. M C Ying

Vice Chairman

Mr. W Chan, BEng, MBA, MSc, **FHKICE, FHKIFE, FIDCE**, MIET

Other than the Executive Committee members, there are Honourable Fellow/Members who also will provide consultancy support to EC members for important decisions. The term of service of the Honorable Fellow Members will be for lifetime.

Benefit for members:

All members will have the following benefit:

- Discount benefit in attending training course organized by the HKIFE or other partners (subject to final decision of HKIFE).
- Free to borrow books, collections of documents, papers, records, journals and other materials from the library of The HKIFE;
- Free to receive newsletters of HKIFE.
- Free for technical support from other members

Designation of Membership:

Subject to the approval of the Executive Committee, the following members of the Institution may use the following abbreviation as their respective designations: -

(1)	Honorary Fellows	(FHKIFE (Hon));
(2)	Fellows	(FHKIFE);
(3)	Members	(MHKIFE);
(4)	Associates	(AHKIFE);
(5)	Graduates	(GHKIFE); and
(6)	Students	(SHKIFE).

Qualification of Members:

The following are acceptable qualifications for registration as Corporate Membership; all corporate members must pass in the interviewed and elected by EC:

Honorary Fellows (FIHKFE (Hon))

An Honorary Fellow shall be any person having substantial contributions to the activities of Institution who is invited by the Executive Committee in writing, and is willing, to become a member of the Institution.

Fellows (FHKIFE): Certified Facilities Engineer (CFE)

Holding of recognized university engineering degree or equivalent plus a master degree plus 15 years working experience, out of which at least 5 years must have held a position as a senior engineer, project/construction manager or director or equivalent. Relevant senior chartered/professional engineers will also be accepted (e.g. CEng, Eurlng, RPE).

Members (MHKIFE): Certified Facilities Engineer (CFE)

Holding of recognized higher national diploma/Certificate or an university engineering degree or equivalent plus 10 years working experience, out of which at least 3 years must have held a position as an engineer, manager or equivalent or such other qualifications specially approved by the Executive Committee. Relevant Chartered / Professional Engineers are welcomed (e.g. IEng, PEng.).

Other than the Corporate Membership, HKIFE committed themselves to provide chance for training up as professional engineer. Associated Members with following qualifications will be considered.

Associates (AHKIFE)

Holding of recognized diploma, certificate or equivalent plus 5 years working experience, minimum 2 years working experience gained as a technician engineer, assistant engineer or assistant manager or equivalent.

Conduct of Members:

To facilitate the advancement of the science of engineering by preserving the respect in which the community holds persons who are engaged in the practice of engineering, every member shall at all times so order his conduct as to uphold the dignity and reputation of the Institution, and act with fairness and integrity towards all persons with whom his work is connected and towards other members.

Every Corporate Member shall at all times so order his conduct as to uphold the dignity and reputation of his profession and to safeguard the public interest in matters of safety and health and otherwise. He shall exercise his professional skill and judgment to the best of his ability and discharge his professional responsibilities with integrity.

For the purpose of ensuring the fulfillment of the requirements clause mentioned above, but without prejudice to their generality, the Executive Committee may make, vary and rescind rules to be observed by members of any class with regard to their conduct in any respect which may be relevant to their positions or intended positions as members of the Institution and may publish directions or pronouncements as to specific conduct which is to be regarded as proper or as improper as the case may be.

Membership Subscriptions and Fees:

Annual subscription should be made by members as following: (subject to changes)

- Fellows (FHKIFE) : HK\$600;
- Members (MHKIFE) : HK\$500;
- Associates (AHKIFE) : HK\$400;
- Graduates (GHKIFE) : HK\$300;
- Students (SHKIFE) : HK\$200;

*Starting from 1-1-2013, members will have to renew their membership on a 3 years basis.

HKIFE reserves the right to accept or not accept any person as member.

How to join:

Please complete the membership application form with your cheque and copy of CV, certificates and transcripts (for all individual members) and post to:

HK Institution of Facilities Engineers.

Address: 15/F, Prosperity Centre, 982 Canton Road, Mong Kok, Kowloon, Hong Kong

Tel: (852) 2687 1208 Fax: (852) 2609 3708

Email: admin@tdpedu.org or marketing@tdpedu.org



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Proposal for Election to _____ (Fellow / Member / Associate / Student)

Please tick if you wish to also apply for the registered “CFE” title (Yes / No)

NB: Present Organization Chart and copies of all education, training, employment, achievements and memberships must be submitted along with this application.

1 Title _____ Surname _____ Forenames _____

中文姓名 _____ ID _____

2 Age _____ Date of birth (d/m/y) _____ Nationality _____

3 Home Address _____

Telephone No. _____ Fax No. _____

E-Mail Address _____

4 Company & Address _____

Telephone No. _____ Fax No. _____

5 Proposer

Proposer must be either a Fellow (FHKIFE) or Member (MHKIFE) of HK Institution of Facilities Engineers or of any other professional institutions (e.g. PCEng, CEng & RPE). In exceptional case, the applicant’s immediate superior or Head of Department may be considered as the Proposer. Proposer should satisfy the correctness of the information provided.

Having known the applicant personally for _____ years, I am of the opinion that this applicant should be considered for admission to the class of _____

Signature of Proposer _____ Tel _____ Date _____

Name of Proposer _____ Class _____

Company & Address _____

Job Title _____

6 Present Employment

Name of Employer _____

Present Job Title _____ Date Appointed _____

Nature and extent of activities of firm and of personal responsibility including supervision of technical and commercial staff.

Professional Competence Group: (You can join up to 2 professions maximum-please tick)

- Engineering Construction Profession (ECP)**
- E&M Services Profession (EMSP)**
- Hospitality Engineering Profession (HEP)**
- Facilities Maintenance Profession (FMP)**
- Special Services Profession (SSP)**

7 Previous Employment (Please submit CV if required)

From month/yr	To month/yr	Details of Posts held including name of employers, duties and responsibilities
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

8 Technical Training & Education

Any awards shown below must be accompanied by a photocopy of the official certificate countersigned by the Proposer as having seen the original.

University/College	Award	Duration	Award Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Achievements

9 Undertaking

In consideration of HK Institution of Facilities Engineers (“The HKIFE”) admitting me as a member of Institution, I, (_____), holder of Hong Kong Identity Card No. _____ Hereby agree to the following:

- (1) I shall abide by the Articles of the HKIFE
- (2) I shall pay the annual subscription fee within 30 days from the date of a written demand for or from the date of the debit note issued by the Association by post to the last known correspondence address provided by me to the Association.

Signature _____ Date _____

10 Membership of other Associations / Institutions

HKIFE Official Use Only

Joining Fee: _____ Date Paid _____

Qualification: Accredited _____

Interview Required _____ Decision _____

Remarks: _____



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Benefits of Membership (All Grades of membership)

學會會員優惠 (所有類別會員適用)

- 1. Have a discount of 10% fees discount for CPD short course**
會員可以九折優惠價報讀“香港設施工程學院”舉辦的CPD短期課程
- 2. Members can read books or engineering guides from library in HKCE.**
所有會員可在“香港設施工程學院”內借閱圖書館的書籍。
- 3. Can have a free consulting advice and on project & construction management, Facility Maintenance, energy and auditing, Building Service Engineering, M&E or Data Centre Engineering from design to operation and maintenance.**
本會可免費提供技術及管理專門意見，包括項目及地盤管理、設施維修、能源管理、屋宇設備工程、機電工程或數據中心設計，運作及維修等技術。
- 4. A free copy of our Institution Handbook called “The Strategic Project Manager Guide”.**
成功申請成為會員可免費獲贈“The Strategic Project Manager Guide”乙本（原價港幣壹佰伍拾元正）。
- 5. Any other Institution News letters by email.**
本會會定期以電子郵件寄出會員刊物。
- 6. Any other discounted technical books ordering.**
會員可透過學會以優惠價訂購相關的技術書刊。
- 7. Other technical visit or seminar activities.**
本會可提供技術參觀或講座活動。
- 8. A professional membership in Data Centre Engineers.**
數據中心工程師專業會員資格。